

KOREAN VISA APPLICATION FOR VIETNAMESE

South Korean Visa for Tourists (Vietnam)

Please note that you will need to apply for your Tourist Single Entry Visa in person.

Step 1: Fill up the application form

Fill in the Visa application form with your personal details. Download the application form [here](#).

Step 2: Prepare the required documents

- One completed and signed visa application form filled in legibly in English.
- Passport that is valid for at least 6 months from the date of visa application with 2 blank pages.
- One photograph of full color and 3.5cm x 4.5cm size
- The applicant's proof of a round-trip flight itinerary and hotel reservation
- Bank statements or salary slips (last 3–6 months)
- The original bank transaction statements for the last 3 months under the applicant's name
- Copy of inviter's Korean ID or passport (if applicable)
- Additional documents as requested by the embassy on a case-by-case basis.

RAC will provide you with the following documents to support your visa application:

1. Business Invitation Letter This letter will indicate that you have been invited to go to this RAC event held in Seoul.
2. Hotel Confirmation Letter This is proof of your stay at Intercontinental Seoul Parnas.
3. Flight Itinerary This is proof of return flight to and fro from Seoul, Korea to your home country.
4. Insurance This is proof that your travel to Seoul, Korea is insured.

**Note: We will contact you via email for the above 4 documents.*

Step 3: Book an appointment for your visa

You can book an appointment for your visa application [here](#).

Step 4: Attend your appointment

On the day of your appointment, bring along all the required documents, visa fees and attend your appointment.

Approximate Visa Application Fee and Processing Time

- Visa Fee: 540,000 VND (single-entry, ≤ 90 days)
- Admin Fee: 390,000 VND
- Total: 930,000 VND

Processing Time: 5–14 business days

Step 5: Track your application

You can check the status of your application via the Visa Portal's Application Status page or contact the Korean Embassy in Hanoi or Consulate in Ho Chi Minh City.

Step 6: Collect your visa

Once your visa application is approved, you can head down personally to collect your passport with the visa sticker from the embassy.

Step 7: Reimbursement of Visa fee

In order to obtain the reimbursement of your Visa fee, please email the following details along with your receipt to rac@spinergy.com.sg for your reimbursement.

Please include the following details in your email:

- Payee Account name:
- Mobile Number:
- Account Number:
- Bank Name:
- Payee Bank Address:
- Swift Code: